

**CITY OF OBERLIN  
HISTORIC PRESERVATION COMMISSION  
HISTORIC LANDMARK DESIGNATION FORM**

**APPLICANT INFORMATION:**

1. Property Owner(s) Name(s): \_\_\_\_\_
2. Property Owner(s) Address: \_\_\_\_\_
3. Property Owner(s) Telephone Number: \_\_\_\_\_
4. Name of Person who prepared this form: \_\_\_\_\_  
Address: \_\_\_\_\_
5. Telephone number: \_\_\_\_\_

**LOCATION AND DESCRIPTION OF PROPERTY:**

6. Municipal Street Address of Property: \_\_\_\_\_
7. Historic name (if any): \_\_\_\_\_
8. Common name: \_\_\_\_\_
9. Date of Construction: \_\_\_\_\_
10. Name(s) or architect and/or builder: \_\_\_\_\_

**REQUIRED SUBMITTALS:**

1. Description of architectural features including significant site and landscape features, contributing out-buildings, and if appropriate, significant interior features. Include a brief description with estimated dates for major alterations.
2. Description of the history of building and its significance. Why is it important or representative of our heritage and in what ways? How does it meet the criteria for designation (i.e., is it a site, building or structure of particular historic or cultural significance to the City of Oberlin, the state or country; is it identified with historic personages or important events in local, state, or national history; does it embody distinguishing architectural style or is it inherently valuable as a representation of a period or notable work of a master designer or architect)?
3. List of sources of information consulted in preparing this form.
4. Photographs showing exterior facades must be attached to this nomination and become the property of the City of Oberlin Historic Preservation Commission. They should be labeled on the back in #2 pencil with the street address, a very brief description, name of photographer, and date of photograph.

**(Please see other side)**

**AUTHORIZATION:**

Property Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMISSION ACTION:**

Date of consideration by HPC: \_\_\_\_\_

Date of Public Hearing by HPC: \_\_\_\_\_

Decision of HPC:            Designation Recommended: \_\_\_\_\_    Not Recommended: \_\_\_\_\_

Reasons for recommendation for designation or denial by HPC to City Council:

Date recommendation submitted to City Council: \_\_\_\_\_

**CITY COUNCIL ACTION:**

Date of City Council Meeting: \_\_\_\_\_

Decision by Council:    Designated: \_\_\_\_\_    Denied: \_\_\_\_\_

Reasons for designation or denial by City Council:

Date designation approved/denied by City Council: \_\_\_\_\_

*Please return application to the City of Oberlin, Planning Office, 69 S. Main Street, Oberlin, Ohio 44074*