

ORDINANCE NO. 08-73 AC CMS

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH POGGEMEYER DESIGN GROUP, INC., OF BOWLING GREEN, OHIO, TO PROVIDE PROFESSIONAL PLANNING SERVICES TO ASSIST THE CITY OF OBERLIN WITH THE ADMINISTRATION OF ITS CDBG DOWNTOWN FY '05 GRANT AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the City Manager is hereby authorized and directed to enter into an amendment to the contract with Poggemeyer Design Group, Inc., of Bowling Green, Ohio, for professional planning services to assist the City of Oberlin with the administration of its CDBG Downtown FY '05 Grant, a copy of the proposed amendment being attached hereto and incorporated herein by reference, and in an amount not to exceed \$5,000.

SECTION 2. That it is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a municipal department, to wit:

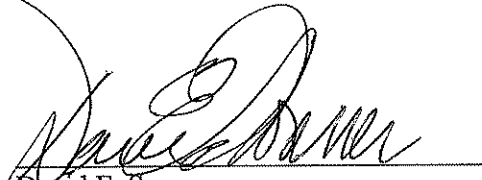
"to allow for the ongoing administration of the Downtown Grant at the earliest date possible", and shall take effect immediately upon passage.

PASSED: 1st Reading – October 6, 2008 (E)
2nd Reading –
3rd Reading –

ATTEST:



Belinda B. Anderson
CLERK OF COUNCIL



David E. Sommer
PRESIDENT OF COUNCIL

POSTED: 10/07/2008

EFFECTIVE DATE: 10/06/2008



POGGEMEYER
DESIGN GROUP

AN EMPLOYEE OWNED COMPANY

September 17, 2008

RECEIVED
SEP 22 2008

Mr. Eric Norenberg
City Manager
City of Oberlin
85 South Main
Oberlin, Ohio 44074

Re: CDBG DT FY05 Administration
City of Oberlin, Ohio
PDG Job No. 1268-005

Dear Mr. Norenberg:

Please accept this letter amendment to our existing contract with the City to continue to provide technical assistance for the CDBG DT FY05 grant program. Per recent conversations with Gary Boyle, we are amending the contract to continue our administration assistance through the end of the year. We are requesting an additional \$5,000 time and expense fee to finish up the grant program, including program administration, State monitoring, final draw downs and final performance reporting. As you are aware, our original contract was executed in February 2005 for a lump sum fee of \$27,000 for a two-year period.

If this accurately reflects your understanding of our agreement, please sign the original and enclosed copy of the amendment form and return to PDG. This amendment will be open for acceptance for a period of thirty (30) days unless adjusted by PDG or the City in writing.

If there are any questions, please do not hesitate to contact Lauren Falcone in our Westlake Office at (440) 835-1526. It has been a pleasure to work with your Planning Department staff and we appreciate this opportunity to continue to build a positive relationship with the City.

Sincerely,

POGGEMEYER DESIGN GROUP, INC.

Linda H. Hall

Linda H. Hall
Vice President

Enclosure

cc: Gary Boyle, Planning Department

Accepted this 15th day of Oct., 2008, by the undersigned who is duly and legally authorized to enter into such legal contract for the above-referenced entity.

By: *[Signature]*
Title: City Manager

Approved as to form:

[Signature]
Eric Severs, Law Director

