

ORDINANCE NO. 08-80 AC CMS

AN ORDINANCE ENACTING SECTION 1501.27 OF THE CODIFIED ORDINANCES OF THE CITY OF OBERLIN, OHIO, ESTABLISHING FILING STANDARDS FOR CONSTRUCTION PLAN SUBMISSION AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That Section 1501.27 is hereby added to the Codified Ordinances of the City of Oberlin, Ohio, to read as set forth in **Exhibit A** attached hereto.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a municipal department, to wit:

"to provide usable fire and life safety information as soon as possible in order to ensure the safety of Oberlin residents and firefighters at the earliest possible date",

and shall take effect immediately upon passage.

PASSED: 1st Reading – November 3, 2008(E)
2nd Reading-
3rd Reading-

ATTEST:



Belinda B. Anderson
CLERK OF COUNCIL



David E. Sonner
PRESIDENT OF COUNCIL

POSTED: 11 /04/2008

EFFECTIVE DATE: 11/03/2008

EXHIBIT A

1501.27 Digital/Electronic Drawing File Submissions

A) General. Projects requiring a construction permit from the Oberlin Building Department, including projects performed under annual facility or operating permits shall submit one (1) digital/electronic copy of the permit drawings in accordance with the required format in addition to the building department's required paper copies. A digital/electronic copy of the drawing shall not be required for the following:

- 1) R3 occupancies.
- 2) R4 occupancies.
- 3) Single family residences.
- 4) Other buildings or structures accessory to and located on the same lot with one and two family dwellings.
- 5) Projects not required to submit drawings to obtain a permit.

The digital/electronic copy of the permit drawings shall be submitted to the Fire Department through the Building Department for approval by the Fire Prevention Bureau.

B) Required Format. The digital/electronic files, required under this section, shall be submitted on DVD/CD-ROM in an approved format compatible with the current fire department records management system. If submitted files are embedded with external references ("xref's"), such (xref) drawings shall be included on the submitted CD/DVD-ROM. Cryptic naming for layers/files shall include a "definition key." All digital/electronic files shall be drawn in feet at a 1:1 scale.

- 1) Required Information. At a minimum, each file shall contain the following information:
 - a) Floor Plans:
 - i) One plan for each building floor.
 - (ii) All exterior and interior walls; all rated fire walls.
 - (iii) All door locations (ingress/egress) throughout the building, including roll up doors and roof hatch/doors.
 - iv) Stairs and elevator locations.
 - v) Room/suite's names and/or numbers.
 - vi) Utility shutoff locations (water, electric and gas).
 - vii) Special hazards and high-piled stock/racks, if any.
 - viii) Fire department items shall include, but are not limited to, the location of all standpipes, fire sprinkler risers, fire extinguishing systems, alarm panels, fire department connections, and Knox-boxes.
 - b) Site Plan: Including parking lot, building numbers, parking garages, fire lanes and hydrants.
 - (c) Roof Plan: Layout and access (ladder/hatch locations).
- 2) Not Required. The drawings are not required to contain layers listing furnishings, floor coverings, ceiling styles/grids, plumbing fixtures, electrical (lights, switches, outlets), wall coverings, or landscape information.