

City of Oberlin, Ohio

ORDINANCE No. 11-40 AC CMS

AN ORDINANCE APPROVING THE REVISED JOB DESCRIPTION FOR THE CITY MANAGER AND DECLARING AN EMERGENCY

WHEREAS, it is appropriate and routine for job descriptions for City officials and City employees to be reviewed and updated, if necessary, every few years; and

WHEREAS, in accordance with Section 145.04 of the Codified Ordinances, the City Council and City Manager have conducted a review of the City Manager's job description in order to ensure that it accurately reflects current requirements, responsibilities, and duties of the position, and the minimum desired skills, education and experience for the position; and

WHEREAS, the City Council met on May 2 in a Work Session to discuss the draft job description in detail.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the proposed job description for the City of Oberlin City Manager attached hereto as **Exhibit A** and incorporated herein by reference, is hereby approved.


SECTION 2. That it is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a municipal department, to wit:

"to approve the City Manager's job description as soon as possible in order to reflect current municipal practices and to ensure the efficient operation of the municipal government", and shall take effect immediately upon passage.

PASSED: 1st Reading – June 6, 2011
2nd Reading – June 20, 2011 (S, E)
3rd Reading –

ATTEST:



BELINDA B. ANDERSON, CMC
CLERK OF COUNCIL



SHARON F. SOUCY
VICE PRESIDENT OF COUNCIL

POSTED: 6/21/2011

EFFECTIVE DATE: 6/20/2011