



DEMOLITION PLAN APPROVAL and PERMIT APPLICATION

Date _____
Project Name _____ Address _____ Sub Lot _____
Property Owner _____ Address _____
City _____ State _____
Telephone # _____ Cell Phone # _____
E-mail _____
Lorain County Auditor's Permanent Parcel # _____
Zoning District _____
Historical Landmark Yes ___ No ___ Unknown ___

Contractor _____ Address _____
City _____ State _____ Zip _____
Telephone # _____ Cell # _____
E-mail _____

Are you currently registered with the City of Oberlin? Yes ___ No ___

Registration # _____

- I. Commercial Building ___ Industrial Building ___
1, 2, 3 Family Residential Building ___
Other Type Building or Structure (please specify) _____
- II. Dimensions of Building _____ feet by _____ feet
Basement _____ square feet First Story _____ square feet
Second Story _____ square feet Third Story _____ square feet
Number and square feet of additional Stories _____
TOTAL SQUARE FEET _____

III. Razing or Demolition Costs

- | | |
|---|-----------|
| (1) 100 square feet or less | No charge |
| (2) 101 square feet to 500 square feet | \$050.00* |
| (3) 501 square feet to 1000 square feet | \$075.00* |
| (4) 1001 square feet - Plus | \$150.00* |

*Refundable Bond. Any building connected to utilities requires a bond.
(Damage not corrected will reduce the refund, after City makes corrections)
\$5000.00

IV. Subcontractors

Are subcontractors registered with the City of Oberlin? Yes ___ No ___



DEMOLITION PLAN APPROVAL and PERMIT APPLICATION

V. Compliance with the following sections:

CONDITIONS REQUIRED DURING DEMOLITION

In addition to the requirements set forth, the following conditions shall be maintained during the course of the demolition.

- a. The area shall be kept dust free using covered chutes, etc., in disposing and hauling away debris;
- b. The work area shall be cleaned of debris periodically to prevent accumulation causing hazardous and unhealthful conditions;
- c. Working conditions and equipment for laborers shall be in accordance with the laws of the State governing demolition of buildings;
- d. Adequate protective measures shall be provided during demolition;
- e. All water, storm and sanitary sewer laterals shall be capped prior to the demolition of the building in the City right-of-way, unless an alternate location is approved by the City Engineer prior to the demolition of the building. Water, storm and sanitary sewer laterals which are a) in compliance with the City of Oberlin Public Works Standards; and b) anticipated to be placed back into the service within 3 years, shall be capped watertight, in the location as indicated. All others must be permanently removed from service by properly being disconnected at the main. All work shall be performed in accordance with the applicable City of Oberlin Public Works Standards;
- f. The Permit Holder shall maintain compliance with City of Oberlin Codified Ordinances, Section 311.01—Placing Injurious Material of or Obstruction in Street; and Section 339.08—Loads Dropping or Leaking; Removal Required;
- g. A separate Excavation Permit is required, regardless of where the termination of laterals occur. This permit is for all work in the public rights-of-way, including but not limited to water, sanitary and storm sewer disconnections and driveway aprons. All such work shall be performed in accordance with the City of Oberlin Public Works Standards and within the terms and conditions of the **Excavation Permit**. Termination of all water, sanitary and storm sewer connections shall occur in the City right-of-way, unless approval granting an alternate termination location is obtained from the **City Engineer** prior to the demolition of the building. Permit applications



DEMOLITION PLAN APPROVAL and PERMIT APPLICATION

are available from the City of Oberlin Public Works Department, or online, via the City of Oberlin website and accessing the "For Residents" tab.

- h. In the event that a septic tank exists on the property, it too must be disposed of in an approved manner.

Excavation/Utility Tap-In Permit Number: _____

TIME FRAME TO COMPLETE DEMOLITION

Demolition work shall be completed **within 30 days** from the date of the issuance of the Permit, except that in the case of unusual conditions prohibiting completion, the **Building Official** may allow an additional 30 days for the work to be completed. Cleaning up of the premises shall be accomplished within the time frame allotted for the work to be done;

- VI. No debris or materials shall be buried or deposited at the Demolition Site unless prior written approval is obtained by the **Building Official**;
- VII. Compliance is required with all applicable Federal, State, and City laws, regulations and codes, including, but not limited to, the following:
 - a. National Emissions Standard for Asbestos (40 CFR Part 61 Subpart M);
 - b. Ohio Asbestos Emission Control Rules (OAC Rule 3745-20);
 - c. All Environmental laws, rules and regulations, including the removal of all hazardous or contaminated material or soil in compliance with all applicable laws;
- VIII. The undersigned shall fully indemnify and forever save the City of Oberlin, its elected officials, employees, agents and legal representatives, harmless from and against any and all losses or damage, including reasonable attorney fees and court costs, by reason of any claims, demands or actions that may at any time hereafter be made or brought against the City of Oberlin by any person, firm or corporation, in any capacity whatsoever, arising out of any event, transaction, obligation, use of, or act of or by the undersigned or any of his/her employees, agents, legal representatives, including but not limited to,



DEMOLITION PLAN APPROVAL and PERMIT APPLICATION

expenses, legal or otherwise, that may be incurred in defending and preparing to defend any such claims, demands or actions, and against any loss or damage arising from such claims, demands or actions.

The undersigned hereby certifies that the information contained herein is accurate to the best of his/her knowledge. The undersigned owner or owner's agent, by commencing or authorizing commencement of work, takes full responsibility for compliance with City, State, and Federal codes relative to demolition activity.

WARNING: Beginning work without a permit in hand shall result in payment of a double fee.

The **Building Official** is authorized to impose a Stop Work Order when, in his opinion, the requirements of this section are not being complied with. Work shall not resume until the **Building Official** withdraws the Stop Work Order.

Total Cost of Demolition \$ _____

Signature of Owner _____

Signature of Owner's Agent _____

Application Approved ___ Application Denied ___ By _____ Date _____

Remarks

Form22.DemoPlanApproval.18.01.25

CITY OF OBERLIN EXCAVATION / UTILITY TAP-IN PERMIT APPLICATION

PERMIT NUMBER:			
SITE ADDRESS			
BETWEEN		AND	
START DATE		COMPLETION DATE	
CONTRACTOR		PHONE NO.	
STREET ADDRESS:			
CITY, STATE, ZIP CODE:			
PROJECT MANAGER/JOB FOREMAN:		PHONE NO.	
PROPERTY OWNER		PHONE NO.	
STREET ADDRESS:			
CITY, STATE, ZIP CODE:			
Describe Scope of Work – Be Specific:			
Street Opening Required? (circle one) <input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, size of opening: _____ ft. Length _____ ft. Width _____ Amount of curb to be removed _____ <i>Lineal Feet</i>			
<i>Per C.O.903.02, if the Applicant is <u>not</u> the Owner, the Owner must also sign the Permit Application. I (We) have read and understand all provisions herein. I (We) agree to abide by these rules and to pay all applicable fees.</i>			
Owner Signature:		DATE:	
Contractor Signature:		DATE:	

ALL PERMIT APPLICATIONS MUST INCLUDE A COPY OF THE EXCAVATION/UTILITY SITE PLAN.

**ALL WORK MUST BE INSPECTED PRIOR TO BACKFILLING.
FAILURE TO SCHEDULE INSPECTIONS MAY RESULT IN RE-EXCAVATION.
CALL (440) 775-7218 FOR ALL EXCAVATION & TAP-IN INSPECTIONS**

GENERAL INFORMATION

This Excavation Permit is required by the City of Oberlin in accordance with Codified Ordinance 903.03. The fee schedule attached hereto is established according to Ordinance No. 06-37, effective June 14, 2006.

The Applicant shall submit all the necessary information required for review and approval of the Permit Application. All work shall be designed and constructed in accordance with the most recent edition of the City of Oberlin Public Works Standards applicable at the time of approval of the permit application. Standard details are available upon request. Pavement cuts will not be allowed in: pavement. Pavement cuts may not be allowed in those situations in which boring is determined by the City Engineer to be the preferred alternative.

All work must be inspected at stages appropriate to the scope of work and as delineated on the Inspection Schedule attached hereto. Inspections shall be requested not less than one full business day in advance. Inspections will be made on normal business days between the hours of 7:30 a.m. and 3:00 p.m. only. Where closure occurs without inspection, the City may, at its option, require re-excavation, forfeiture of the deposit or both. Call (440) 775-7218 for all inspections. A copy of the approved Permit Application Forms including the Site Plan must be maintained on the job-site at all times.

The Permit Holder is responsible for contacting the Ohio Utility Protection Service (OUPS) at 1-800-362-2764 to locate all utilities a minimum of 48 hours prior to commencing the work.

Where excavation requires partial or complete road closing, traffic control will be maintained at the Permit Holder's sole expense in accordance with the most recent edition of the ODOT Manual of Uniform Traffic Control Devices (OMUTCD). The City must be notified (775-7218) at least 24 hours in advance of any planned road closings. The City must be notified immediately of emergency road closings. Please call the Oberlin Police Department at 774-1061 for emergency road closings after normal business hours. The Permit Holder is responsible for protecting the health, safety and welfare of the general public by properly protecting and securing job site at all times in accordance with the requirements of the OMUTCD.

Ordinance 339.08 Loads dropping or leaking; removal required; tracking mud. (c) No person shall operate any vehicle so as to track or drop mud, stones, gravel or other similar material on any street, highway or other public place. (d) It shall be the duty of the driver of a vehicle who unlawfully drops or deposits mud, stones, gravel or other similar material or permits the load or any portion thereof to be dropped or deposited upon any street, highway or other public place to immediately remove the same or cause it to be removed.

Final restoration shall be completed within one week following closure. Where restoration cannot be accomplished within this time frame due to the nature or size of the project or due to weather conditions, the Permit Holder shall provide a timetable for completion to the Public Works Director or the City Engineer. **Deposit shall be returned upon proper completion of all work.** Any costs incurred by the City for protection of the site, maintaining a clean work area, or repairing damages will be at the Permit Holder's expense.

The permit holder shall indemnify and hold the City harmless from and against any claim, demand, lawsuit, or judgment made by a person whatsoever, arising out of any exercise of privilege granted by this permit and based upon either property damage or personal injury, or both, and to reimburse the City for any expense incurred by it by reason of any such claim, demand, lawsuit, or judgment and to assume responsibility for and defend any lawsuit which may arise therefrom. Any person accepting any such permit shall be bound by the terms of this section without further contract or agreement. (C.O. 903.07).

The permit holder shall secure and furnish satisfactory evidence that the applicant has procured and maintains in full force and effect a policy of liability insurance, with limits not less than One Hundred Thousand Dollars (\$100,000) for any one person and not less than Three Hundred Thousand Dollars (\$300,000) for any one accident, for personal injury or death, and not less than Fifty Thousand Dollars (\$50,000) for property damage, providing the permittee and the City with indemnifications against any claim, demand, lawsuit, or judgement arising out of the exercise of any permit. Insurance requirement may be waived by the City when, in the opinion of the City Manager, the nature of the undertaking does not require them. (C.O. 903.07).

Failure to abide by the terms and conditions of this Excavation Permit may result in the revocation of said permit. (C.O. 903.05). All permits shall be void six months after date of issue.

I have read and understand the above statement _____

Initial Here

Revised: June 8, 2015

FEES AND CONDITIONS

STAFF USE ONLY

Date Sent For Review:	City Engineer:		Water Superintendent:		GMD Superintendent:	
ITEM			Fund		PERMIT FEE	
Excavation Permit			111.0000.46004		\$50.00	
Curb Deposit (Refundable)			414.0000.46008			
Street Deposit (Refundable)			414.0000.46008			
Water Tap Fee			701.0000.44007			
Water Meter Charge			701.0000.44007			
Sanitary Sewer Tap Fee			702.0000.44012			
Storm Sewer Tap Fee			113.0000.44012			
TOTAL FEES:					\$0.00	

APPROVED:

Water Superintendent:		Date:	
GMD Superintendent:		Date:	
City Engineer:		Date:	
Public Works Director:		Date:	
Distributed By: (Initials)		Date:	
		Receipt Number:	

The signature of the City Engineer or the Public Works Director is required for Approval.

Special Conditions of Approval (Please list, if applicable)

Excavation Permit Application Attachments	
(√ - Check and List as Applicable)	
<input type="checkbox"/>	Traffic Control Plan
<input type="checkbox"/>	Erosion Control Plan
<input type="checkbox"/>	Standard Detail:
<input type="checkbox"/>	Standard Detail:
<input type="checkbox"/>	Standard Detail:
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Other:

**EXCAVATION/UTILITY TAP-IN PERMIT
INSPECTION SCHEDULE**

Permit #:	Site Address:				
REQUIRED INSPECTIONS					
√	Type of Inspection (Check if Applicable)	Approved? (Circle)		Inspected By:	Date:
	Pipe Installation and Bedding				
	Water	Yes	No		
	Sanitary Sewer	Yes	No		
	Storm Sewer	Yes	No		
	Inspection T				
	Sanitary Sewer	Yes	No		
	Storm Sewer	Yes	No		
	BackFlow Prevention Device	Yes	No		
	Grease Trap	Yes	No		
	Pavement Preparation	Yes	No		
	Pavement Restoration	Yes	No		
	Concrete Forms/Sub-Base				
	Street/Curb	Yes	No		
	Driveway Apron	Yes	No		
	Sidewalk	Yes	No		
	Finished Concrete	Yes	No		
	Curb Lawn Restoration	Yes	No		
	Other:	Yes	No		
	Other:	Yes	No		
	Other:	Yes	No		
Final Approval to Release Deposit:		By:			
		Date:			

**ALL WORK MUST BE INSPECTED PRIOR TO BACKFILLING.
FAILURE TO SCHEDULE INSPECTIONS MAY RESULT IN RE-EXCAVATION.
CALL (440) 775-7218 FOR ALL EXCAVATION & TAP-IN INSPECTIONS**

**CITY OF OBERLIN
EXCAVATION / UTILITY TAP-IN PERMIT
MASTER FEE SCHEDULE**

<u>Description</u>	<u>Reference</u>	<u>Type of Service/Amount</u>
Excavation Permit Fee	903.03	\$50
Curb Deposit (refundable)	903.03	\$50/lineal foot
Pavement Deposit (refundable)	903.03	\$50/square yard, 1 st 3 square yards, \$15/square yard, additional
Water Tapping Fees	911.06	All service connections larger than 2" shall be made by the Owner

<u>Tap Fee; Tap by City</u>	<u>Tap Fee; Tap by Owner</u>
¾" service: \$1,280	3" service: \$750 plus meter, materials and all installation costs
1" service: \$1,370	4" service: \$1,000 plus meter, materials and all installation costs
1 ½" service: \$2,000	6" service: \$1,500 plus meter, materials and all installation costs
2" service: \$2,500	8" and larger: \$2,000 plus meter, materials and all installation costs

Connection Fee; Pre-installed Taps, 2" maximum
\$250 plus the actual cost of metering equipment supplied by the City; installation by Owner

Inspection Fee; Replacement of Existing Residential Service, 1" maximum
\$100

Sanitary Sewer Connection Fees 915.08 **All service connections shall be made by the Owner**
Residential, 1 to 3 family

1. New 6" tap:.....\$600, installation by Owner
2. Re-use of existing 4" or 6" tap, (City pre-approval only):...\$600, installation by Owner
3. Connection to a new, pre-installed 6" tap:.....\$350, installation by Owner
4. Replacement of existing lateral 4" or 6" with clean-out:....\$100, installation by Owner

New Commercial, Institutional, Industrial Taps;

Re-use of Existing Commercial, Institutional, Industrial Taps

Taps based on size of water meter. Existing taps may be re-used only with the advance written permission of the City.

<u>Meter Size</u>	<u>New Tap</u>	<u>Re-use of Existing Tap</u>	<u>Connection to New Pre-installed Tap</u>	<u>Replacement of Service Lateral</u>
¾".....	\$750	\$750	\$450	\$150
1".....	\$1,000	\$1,000	\$600	\$200
1 ½".....	\$1,500	\$1,500	\$900	\$300
2".....	\$2,000	\$2,000	\$1,200	\$400
3".....	\$3,000	\$3,000	\$1,800	\$600
4".....	\$4,000	\$4,000	\$2,400	\$800
6".....	\$5,000	\$5,000	\$3,000	\$1,000
8".....	\$6,000	\$6,000	\$3,600	\$1,200

Storm Sewer Connection Fees **All service connections shall be made by the Owner**

Fees are applicable to each connection to the storm sewer system and for direct connections to the receiving waters.

- 4" or smaller.....\$250
- 6".....\$750
- 8".....\$2,000
- 10".....\$3,000
- 12".....\$4,500
- 14".....\$6,000
- 16".....\$8,000